

Public Document Pack



COMMITTEE: **BABERGH CABINET**

VENUE: **KING EDMUND CHAMBER -
ENDEAVOUR HOUSE, 8
RUSSELL ROAD, IPSWICH**

DATE: **THURSDAY, 11 OCTOBER 2018
5.30 PM**

Conservative	Independent Conservative	Independent	Liberal Democrat	Labour	Babergh Unionists
Cllr J Ward – C Cllr J Osborne – VC Cllr S Barrett Cllr T Campbell Cllr K Grandon Cllr F Lawrenson Cllr M Maybury Cllr N Ridley		Cllr D Davis			

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Committee Clerk.

AGENDA

PART 1

ITEM	BUSINESS	
		<u>Page(s)</u>
1	<u>APOLOGIES FOR ABSENCE</u>	
2	<u>DECLARATION OF INTERESTS BY COUNCILLORS</u>	
3	<u>BCa/18/37 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 13 SEPTEMBER 2018</u>	1 - 10
4	<u>TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH THE COUNCIL'S PETITION SCHEME</u>	
5	<u>QUESTIONS BY COUNCILLORS</u>	
6	<u>BCa/18/38 FORTHCOMING DECISIONS LIST</u>	11 - 16

ITEM	BUSINESS	Page(s)
	Please note the latest version can be found via the website:	
	https://www.babergh.gov.uk/the-council/forthcoming-decisions-list/	
7	<u>MATTERS REFERRED BY THE OVERVIEW AND SCRUTINY OR JOINT AUDIT AND STANDARDS COMMITTEES</u>	
8	<u>BCa/18/39 EARMARKING OF FUNDS FROM THE BUSINESS RATES RETENTION PILOT</u>	17 - 22
	Cabinet Member for Finance.	
9	<u>EXCLUSION OF THE PUBLIC (WHICH TERM INCLUDES THE PRESS)</u>	
	To consider whether, pursuant to Part 1 of Schedule 12A of the Local Government Act 1972, the public should be excluded from the meeting for the business specified below on the grounds that if the public were present during this item, it is likely that there would be the disclosure to them of exempt information as indicated against the item. The author of the report proposed to be considered in Part 2 of the Agenda is satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	
10	<u>BCa/18/40 CONFIRMATION OF THE CONFIDENTIAL MINUTE OF THE MEETING HELD ON THE 13 SEPTEMBER 2018</u>	23 - 24

DATE AND TIME OF NEXT MEETING

Please note that the next meeting is scheduled for Thursday 8 November 2018 commencing at 9.30 a.m.

For further information on any of the Part 1 items listed above, please contact Committee Services on 01449 724681 or via e-mail at committees@baberghmidsuffolk.gov.uk

Introduction to Public Meetings

Babergh/Mid Suffolk District Councils are committed to Open Government. The proceedings of this meeting are open to the public, apart from any confidential or exempt items which may have to be considered in the absence of the press and public.

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact the Governance Officer on: 01449 724681 or Email: committees@baberghmidsuffolk.gov.uk

Domestic Arrangements:

- Toilets are situated opposite the meeting room.
- Cold water is also available outside opposite the room.
- Please switch off all mobile phones or turn them to silent.

Evacuating the building in an emergency: Information for Visitors:

If you hear the alarm:

1. Leave the building immediately via a Fire Exit and make your way to the Assembly Point (Ipswich Town Football Ground).
2. Follow the signs directing you to the Fire Exits at each end of the floor.
3. Do not enter the Atrium (Ground Floor area and walkways). If you are in the Atrium at the time of the Alarm, follow the signs to the nearest Fire Exit.
4. Use the stairs, not the lifts.
5. Do not re-enter the building until told it is safe to do so.

This page is intentionally left blank

Agenda Item 3

BABERGH DISTRICT COUNCIL

BABERGH CABINET

MINUTES OF THE MEETING OF THE BABERGH CABINET HELD IN ROSE ROOM - ENDEAVOUR HOUSE, 8 RUSSELL ROAD, IPSWICH ON THURSDAY, 13 SEPTEMBER 2018

PRESENT: John Ward - Chairman

Tina Campbell
Jan Osborne
Derek Davis
Simon Barrett

Margaret Maybury
Nick Ridley
Frank Lawrenson

IN ATTENDANCE:

Councillor Arthey
Councillor Ayres
Councillor Carpendale
Councillor McCraw

Strategic Director – (KN)
Strategic Director – (JS)
Assistant Director Housing – (GF)
Assistant Director Assets and Investments – (EA)

43 APOLOGIES FOR ABSENCE

43.1 Apologies for absence were received from Councillor Grandon.

44 DECLARATION OF INTERESTS BY COUNCILLORS

44.1 Councillor Jan Osborne declared a personal non-pecuniary interest in Item 11 (BCa/18/32) Community Infrastructure Levy Collection and Item 12 BCa18/33) Community Infrastructure Levy (CIL) CIL Expenditure Plan.

45 BCA/18/27 - TO CONFIRM THE MINUTES OF THE MEETING HELD ON 9 AUGUST 2018

It was Resolved: -

That the Minutes of the meeting held on the 9th August 2018 be approved as a true record.

46 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH THE COUNCIL'S PETITION SCHEME

46.1 There were no petitions received.

47 QUESTIONS BY COUNCILLORS

47.1 There were no questions received.

48 BCA/18/28 - FORTHCOMING DECISIONS LIST

48.1 The Forthcoming Decisions List was noted subject to the following changes : -

- 1) CAB 42 – Report to be deferred until November 2018
- 2) CAB 44 – Report to be deferred until November 2018

49 MATTERS REFERRED BY THE OVERVIEW AND SCRUTINY OR JOINT AUDIT AND STANDARDS COMMITTEES

49.1 There were no matters referred by the Overview and Scrutiny or the Joint Audit and Standards Committee.

50 BCA/18/29 - HOMELESSNESS REDUCTION STRATEGY 2018-2023

50.1 Councillor Jan Osborne, Cabinet Member for Housing introduced the report and **MOVED** the recommendations within the report. The report was seconded by Councillor Davis.

50.2 The Cabinet Member for Housing informed Cabinet that the Council had a statutory obligation under the Homelessness Act 2002 to carry out a review of homelessness within its District every five years. The Strategy highlighted the key achievements in 2013-2018 strategy and identified six key priorities as follows: -

- a) Prevention of homelessness
- b) Supporting vulnerable households to secure and maintain accommodation
- c) Mitigating against the impact of Welfare Reforms
- d) Increasing access to suitable accommodation
- e) Raising aspirations of positive health and wellbeing amongst homeless people
- f) End rough sleeping

50.3 Councillor Davis asked if there was any evidence of more rough sleepers moving into the district from other areas?

50.4 In response the Assistant Director for Housing confirmed that there was no evidence of any increase in rough sleeping in the district. However there had been a significant increase in the number of applications being presented to the Housing Solutions Team following the changes to legislation which placed a duty on the local authority to prevent homelessness up to 56 days beforehand.

50.5 Councillor Davis also asked if the reduction in void times had helped?

50.6 In response the Assistant Director for Housing informed Cabinet that whilst the Council were now bringing empty properties back into use more quickly, this was only one of a number of initiatives being used to address the issue. One of the biggest initiatives recently introduced was the Foyer which, although in Mid Suffolk provided seventeen more temporary units for the homeless.

50.7 Councillor Maybury asked if one of the main reasons for homelessness was the loss of privately rented accommodation?

50.8 In response the Assistant Director for Housing informed Cabinet that there were multiple reasons for homelessness, the main reason continued to be that family members would ask another family member to leave.

50.9 Councillor Davis asked if there had been any impact from the introduction of universal credit?

50.10 The Assistant Director for Housing in response stated that while there were experiencing higher rent arrears overall there were no trends towards higher homelessness.

It was Resolved:

That the Draft Babergh and Mid Suffolk Joint Homelessness Reduction Strategy be approved to go to a formal 30-day consultation period 5th October 2018 – 2nd November 2018.

Reason for Decision:

To ensure that Babergh District Council meets its statutory obligations under the Homelessness Act 2002 to review homelessness within it's District and publish the results of that review and a strategy for tackling homelessness over the next five years.

51 BCA/18/30 - JOINT HOUSING STRATEGY 2018-2023

51.1 On the proposal of Councillor Jan Osborne and seconded by Councillor Simon Barrett,

It was Resolved:-

(i) That the consultation timetable for the Joint Housing Strategy be agreed.

(ii) That the Assistant Director for Housing be given delegated authority to finalise the draft Joint Housing Strategy, having consulted with all members of the Cabinet prior to the Strategy going out for consultation

Reason for Decision:

To ensure that Babergh District Council meets its expectations and desires to publish a Joint Housing Strategy for the next five years (2018-2023).

To ensure that Babergh and Mid Suffolk together through the Housing Strategy:

- Systematically review housing related issues in both districts
- Set out key housing challenges to stimulate the housing market
- Establish priorities for action both by Babergh and Mid Suffolk alone and together with other services providers and stakeholders
- Consider the views of parish and town councils as well as technical stakeholders through a 30-day period of consultation

Having a published, stakeholder agreed Joint Housing Strategy based on evidence of housing and health needs will enable Babergh and Mid Suffolk to be ready to access any additional funding streams to enhance the local housing market, in turn to support inclusive growth to the benefit of all residents.

52 BCA/18/31 - QUARTER ONE PERFORMANCE OUTCOME REPORTING

52.1 Councillor Davis introduced the report and **MOVED** the recommendations in the report, which Councillor Barrett seconded.

52.2 Commenting further Councillor Davis stated that the report provided detailed information on the individual measures and trends and was designed to provide a robust reporting system to ensure confidence in the Council's progress to achieving the agreed priorities. The Council was not resting on its laurels and pages 64 and 65 of the report illustrated the improvements that had been carried out and what still needed to be done.

52.3 Councillor Simon Barrett requested that a consistent approach was taken for future reporting as it appeared that previous reports had been presented in different formats.

52.4 The Cabinet Member for Housing queried whether the six houses being built in Bourne Lane Sudbury had been included in the information on pages 83 and 84 of the report?

52.5 In response the Corporate Manager for Business Improvement confirmed that she would check this and amend the information if necessary.

It was Resolved:-

(i) That the performance report and the performance outcome information tabled at Appendices A to G of the report be agreed as reflecting Babergh District Council's performance for April – June 2018

(ii) That the areas identified by Cabinet Members be actioned accordingly.

Reason for Decision:

To provide assurance that the Council is meeting its performance objectives.

53 BCA/18/32 - COMMUNITY INFRASTRUCTURE LEVY (CIL) COLLECTION, ALLOCATION AND EXPENDITURE 2017-18 FINANCIAL YEAR

53.1 On the proposal of Councillor Ridley and seconded by Councillor Jan Osborne:-

It was Resolved:-

That the CIL report and Babergh CIL Regulation 62 Monitoring Report be noted for information.

Reason for Decision:

There is a statutory requirement to produce a Regulation 62 CIL Monitoring Report and publish this on the Councils website by 31 December of the following financial year.

54 BCA/18/33 - COMMUNITY INFRASTRUCTURE LEVY (CIL) - CIL EXPENDITURE BUSINESS PLAN

54.1 Councillor Ridley Introduced the report and **MOVED** the recommendations within the report, which Councillor Barrett seconded.

54.2 Commenting further Councillor Ridley informed Cabinet that the report was seeking to obtain approval of Babergh's CIL Business Plan September 2018. The report also contained the assessment of the BIDs including the judgements around the prioritisation criteria.

54.3 Councillor Ridley highlighted the following points:-

(a) 11 bids were submitted in total

(b) Majority of bids were initially invalid due to inadequate or erroneous information.

(c) A list of valid bids was published on the web site

(d) 6 out of 11 bids were collaborative (ie more than source of anticipated income for the project)

(e) The remaining 5 bids sought 100% CIL monies for funding for the project

(f) 10 of the 11 remaining bids are from Parish Councils or Community Groups with the remaining Bid from an infrastructure provider.

(h) The total value of the Bids being made is £318,892,94.

(i) Not all of the Bids are CIL 123 Regulation compliant

54.5 Councillor Ridley also drew attention to BID BO3-18 Cockfield and informed Cabinet that this had now reduced down to £27,843.51 after funding was discovered in S106 money.

54.6 Councillor Lawrenson queried whether the Bid for electric charging points had applied to other places for funding?

54.7 In response Councillor Barrett informed Cabinet that although there were opportunities to apply for funding for electric charging points the funding was conditional to the number of through traffic meeting a certain number of vehicles and the probability was that in most cases this would not be met.

It was Resolved:-

(i) That the CIL Expenditure Business Plan and accompanying technical assessments of the CIL Bids forming Appendices A and B of the report which include decisions on valid Bids for Cabinet to make and those for Cabinet to note, be approved subject to the amount of CIL Bid BO3-18 being revised to £27,843.51. (This CIL Business Plan also includes all those valid CIL Bids where offers of other sources of funding have been made for projects as part of the CIL process such that the value of that CIL Bid is reduced).

(ii) that it was noted that Bid B11-18 had been withdrawn. CIL Bids B01-18, B06-18 and B07-18 were valid but required further work before making any decision or recommendation. All other invalid CIL Bids continue to be worked upon and will be carried forward to the next CIL Bid round 2 for consideration.

Reason for Decision:

Community Infrastructure Levy (CIL) monies have been collected since the implementation of CIL on the 11th April 2016. The CIL Expenditure Framework adopted in April 2018 requires the production of a CIL Business Plan for each District which contains decisions for Cabinet to make or note on CIL Bids for CIL expenditure. These decisions relating to the expenditure of CIL monies from the one of the ways which necessary infrastructure supporting growth is delivered.

55 BCA/18/34 - HAMILTON ROAD QUARTER (DEVELOPMENT PROSPECTUS)

55.1 Councillor Simon Barrett introduced the report and **MOVED** the recommendations in the report, which Councillor Lawrenson seconded.

55.2 Commenting further Councillor Barrett informed Cabinet that the prospectus was a culmination of many years of work following the acquisition of several key sites over a period of time. An enormous amount of consultation had been undertaken with stakeholders and as a result a document had been produced detailing the aspirations of what they would like to see. He added that this was a

great opportunity for Sudbury and asked Cabinet to endorse the prospectus.

55.3 Councillor Ward told the Cabinet that the prospectus focussed more on the leisure side than the retail side which was in line with current trends.

55.4 Councillor Ridley stated that it was vital that a developer take this forward.

It was Resolved:-

(i) That the Hamilton Road Quarter (Sudbury) development prospectus (appendix A) be endorsed, to enable the document to be marketed nationally to attract development interest and investment to the scheme.

(ii) That delegated authority be given to the Strategic Director, with responsibility for Assets and Investments, in consultation with the Cabinet Members for Economy and Assets and Investments, to make any necessary changes to the prospectus prior to the publication being marketed.

Reason for Decision:

This decision will assist the opportunity, within Sudbury, to gain much needed investment to deliver part of the Councils Vision for Sudbury, with the development of the Hamilton Road Quarter.

56 BCA/18/35 - STRATEGIC PROPERTY AND LAND INVESTMENT FUND

56.1 Councillor Lawrenson introduced the report and **MOVED** the recommendations in the report subject to some minor alterations. Councillor Simon Barrett seconded the report.

56.2 In his introduction Councillor Lawrenson informed Cabinet that the allocation of a dedicated fund would provide the Council with the opportunity to react and secure, when required, strategic properties and land within the district.

56.3 All transactions would go thorough due diligence process and would follow he strict criteria detailed in 4.6 of the report. Acquisitions would be reported to Cabinet following the completion of the purchases.

56.4 Councillor Ridley raised concerns relating to the delegation of powers and felt that acquisitions could still be made speedily enough without delegating powers.

56.5 In response Councillor Lawrenson said that due to the nature of negotiating on property and land purchases, the ability to act quickly and with the relevant authority was often needed especially when in competition for strategic property and land with the commercial and housebuilding sectors.

It was Resolved:-

That the approach of establishing a Strategic Property and Land Investment Fund of £3million be approved, to be funded from borrowing as required, and

the Strategic Director, with responsibility for Assets and Investments, in consultation with the Cabinet Members for Assets and Investments, Finance and Economy, be delegated the authority to pursue and finalise purchases of strategic property and land as set out within section 4.5 and 4.6 of the report.

Reason for Decision:

To enable the Council to react and secure, when required, strategic property and land, as an investment opportunity, and to assist future house building and economic growth within the district.

57 BCA/18/36 - LOCAL TOURISM STRATEGY (BABERGH VISITOR INFORMATION OPTIONS) - PART 1

57.1 On the proposal of Councillor Lawrenson and seconded by Councillor Barrett

It was Resolved:-

That the disposal of the freehold title of 2 Lady Street, Lavenham CO10 9RA to Lavenham Parish Council (or such appropriate responsible body linked to the Lavenham Parish Council) on the terms and conditions expressed in Appendix A be approved. (contained within Part 2 of the report).

Reason for Decision:

To responsively support the community and local economy of Lavenham, bringing potential benefits to broader economy of the district. To continue to strategically support progression of the visitor economy within the Babergh District, and within financial and operational resources for the Authority.

58 EXCLUSION OF THE PUBLIC (WHICH TERM INCLUDES THE PRESS)

It was Resolved: -

That pursuant to Part 1 of Schedule 12A of the Local Government Act 1972, the public be excluded from the meeting for the business specified in the report on the grounds that if the public were present during that item , it is likely that there would be the disclosure to them of exempt information as indicated against this item .

59 BCA/18/36 - LOCAL TOURISM STRATEGY (BABERGH VISITOR INFORMATION OPTIONS) - PART 2

It was Resolved:-

That the disposal of the freehold title of 2 Lady Street, Lavenham CO10 9RA to Lavenham Parish Council (or such appropriate responsible body linked to the Lavenham Parish Council) on the terms and conditions expressed in Appendix A of the report be approved. (contained within Part 2 of this report).

Reason for Decision:-

To responsively support the community and local economy of Lavenham, bringing potential benefits to broader economy of the district. To continue to strategically support progression of the visitor economy within the Babergh District, and within financial and operational resources for the Authority.

The business of the meeting was concluded at 6:13pm

.....

Chair

This page is intentionally left blank

Forthcoming Decisions list (KEY, EXEMPT AND OTHER EXECUTIVE DECISIONS)

September to March 2019 (Published 18 September 2018)

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision ?	Confidential?
				Cabinet Member(s)/MSR	Officer(s)		
CAB34	Cabinet 10/13 September	Homelessness Reduction Strategy	To agree the draft strategy prior to wider consultation, in September, before endorsing the final version and its associated action plan in December.	Jill Wilshaw Jan Osborne	Gavin Fisk 01449 724969 Gavin.fisk@baberghmidsuffolk.gov.uk	No	No
	Council 21 December 2018	Joint Housing Strategy					
CNL04	Council 25/27 September 2018	Localism Act 2011 – Appointment of Independent Persons	To approve the appointment of Independent Persons in respect of the Code of Conduct Complaints process.	Nick Gowrley John Ward	Emily Yule 01449 724694 Emily.yule@baberghmidsuffolk.gov.uk	N/A	No
CNL15	Council 25 September 2018	Belle Vue Development	Subject to Cabinet Decision to agree to the funding of the development	Frank Lawrenson Simon Barrett	Jonathan Stephenson/ Ian Winslett 01449 724704 Jonathan.stephenson@baberghmidsuffolk.gov.uk	N/A	Yes <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
CAB82	Cabinet 8/11 October 2018	Business Rates Retention Pilot	To agree the allocation of funds from the Business Rates Retention Pilot	John Whitehead John Ward	Katherine Steel Tel: 01449 724806 Katherine.steel@baberghmidsuffolk.gov.uk	No	No
CAB83	Cabinet 8/11 October 2018	Strategic Property and Land Investment Fund – Acquisition Process Approval	To obtain Cabinets approval for the acquisition process	Nick Gowrley John Ward	Emily Atack 01449 724741 Emily.atack@baberghmidsuffolk.gov.uk	No	No
CAB54	Cabinet 5 November 2018	Stradbroke Neighbourhood Plan	To seek Cabinet approval for the Stradbroke Neighbourhood Plan to	Glen Horn	Robert Hobbs 01449 724812 robert.hobbs@baberghmidsuffolk.gov.uk	No	No

			proceed to a local referendum				
CAB46	Cabinet 5/8 November 2018	Leisure Centre Redevelopment	For comment and agreement	Margaret Maybury Julie Flatman	Chris Fry 01449 724805 Chris.fry@babberghmidsuffolk.gov.uk	Yes	No
CAB55	Cabinet 5/8 November 2018	General Fund Financial Monitoring 2018/19 – Quarter 2	To ensure that Members are kept informed of the current budgetary position for both General Fund Revenue and Capital.	John Whitehead John Ward	Melissa Evans 01473 296320 Melissa.evans@babberghmidsuffolk.gov.uk	Yes	No
CAB74	Cabinet 5/8 November 2018	HRA Quarterly Monitoring – Quarter 2	To ensure that Members are kept informed of the current budgetary position for both HRA Revenue and Capital.	Jill Wilshaw John Ward	Melissa Evans 01473 296320 Melissa.evans@babberghmidsuffolk.gov.uk	Yes	No
CAB81	Cabinet 5/8/ November 2018	BMBS	To approve the Business Case	Jill Wilshaw Jan Osborne	Justin Wright-Newton 01449 724735 Justin.wright-newton@babberghmidsuffolk.gov.uk	Yes	No
CAB42	Cabinet 5/8/ November 2018	Tree Policy (Public Realm Review) Adoption of Policies and Procedures in relation to the management of Council Owned Trees	To agree a new policy and action plan on the management of Council owned trees, including risk management, tree health and planting programmes.	David Burn Margaret Maybury	Kathy Nixon 01449 724964 kathy.nixon@babberghmidsuffolk.gov.uk	No	No
CAB72	Cabinet 5/8/ November 2018	Developing a Suffolk Chamber of Commerce in Central Suffolk	To approve the support needed to develop the scheme and a linked delegation, including funding approval. To agree support for Suffolk Chamber Branch in Central Suffolk	Gerard Brewster Simon Barrett	Lee Carvell 01449 724685 lee.carvell@babberghmidsuffolk.gov.uk	No	No

CAB37	Cabinet November/ December 2018	Assets Strategy	To approve the approach set out in the Asset Strategy document	Nick Gowrley Frank Lawrenson	Emily Atack 01449 724741 Emily.atack@babberghmid.suffolk.gov.uk	No	No
CNL19	Council 22/22 November 2018	Draft Joint Local Plan – Regulation 18	To present a Draft Joint Local Plan, which sets out the preferred strategic policies, development management policies and site allocations to guide and support development in the two districts, prior to a Regulation 18 public consultation.	Glen Horn Nick Ridley	Rob Hobbs 01449 724812 Robert.hobbs@babberghmidsuffolk.gov.uk	N/A	No
CAB47	Cabinet 10/13 December 2018	As at Quarter 2 Performance Update	To seek agreement that the performance report and the performance outcome information adequately reflects the Councils performance	Suzie Morley Derek Davis	Karen Coll 01449 724566 Karen.coll@babberghmidsuffolk.gov.uk	No	No
CAB48	Cabinet 10/13 December 2018	A Review of the First Two Quarters of the Homeless Reduction Act	To review how the Councils have managed the roll out of the Homeless Reduction Act 2017 (HRA 2017)	Jill Wilshaw Jan Osborne	Heather Sparrow 01449 724767 Heather.sparrow@babberghmidsuffolk.gov.uk	No	No
CAB38	Cabinet 10/13 December 2018	Community Strategy	To agree the draft Community Strategy prior to wider engagement, before endorsing the final version and its associated Action Plan in Spring 2019.	Julie Flatman Margaret Maybury	Tom Barker 01449 724647 Tom.barker@babberghmid.suffolk.gov.uk	No	No
CAB39	Cabinet 10/13 December 2018	Joint Parking Policy	To adopt and agree	David Burn Tina Campbell	Chris Fry 01449 724805 Chris.fry@babberghmidsuffolk.gov.uk	No	No

CAB56	Cabinet 10/13 December 2018	2019/20 Budget Report	To ensure that Members were aware of the progress being made to set the 2019/20 budgets	John Whitehead John Ward	Melissa Evans 01473 296320 Melissa.evans@baberghmidsuffolk.gov.uk	Yes	No
CAB69	Cabinet 10/13 December 2018	Gambling Act 2005 – Statement of Principles Statutory Three-Yearly Revision and Simultaneous Fee Review	To endorse the statutory revision and re-adoption of the Policy and Fees	Gerard Brewster Simon Barrett	Lee Carvell 01449 724685 lee.carvell@baberghmidsuffolk.gov.uk	Yes	No
CAB70	Cabinet 10/13 December 2018	BMS Invest Half Year Performance and Risk Management	To provide an update across the Council's Investment Portfolio and Commercial Activities for the period of April 2018 to September 2018	Gerard Brewster Nick Ridley	Jonathan Stephenson 01449 724704 Jonathan.stephenson@baberghmidsuffolk.gov.uk	No	In Part. <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
CAB71	Cabinet 10/13 December 2018	End of Term Performance	To agree and share the achievements over the last 4 years.	Suzie Morley Derek Davis	Karen Coll 01449 724566 Karen.coll@baberghmidsuffolk.gov.uk	No	No
CAB60	Cabinet 10/13 December 2018	The Suffolk Waste Partnership Inter Authority Agreement	To discuss and agree the Suffolk Waste Partnership Inter Authority Agreement and to consider the options for extending the waste contract managed by Serco.	Roy Barker (Lead Member) Tina Campbell	Chris Fry 01449 724805 Chris.fry@baberghmidsuffolk.gov.uk	No	No
CAB28	Cabinet 10/13 December 2018	Homelessness Prevention Fund Policy	To ensure the Councils are able to fulfil their new statutory obligations under the Homelessness Reduction Act 2017 to prevent homelessness wherever possible.	Jill Wilshaw Jan Osborne	Heather Sparrow 01449 724767 Heather.sparrow@baberghmidsuffolk.gov.uk	Yes	No
CNL16	Council 18/19 December 2018	Regeneration Proposal – Former Mid Suffolk District Council Headquarters site, Hurstlea Road, Needham Market	To discuss options and recommendation, for the delivery vehicle for developing the former HQ Sites for housing and retail	Nick Gowrley	Jonathan Stephenson 01449 724704 Jonathan.stephenson@baberghmidsuffolk.gov.uk	N/A	No

CNL17	Council 18/19 December 2018	Regeneration Proposal – Former Babergh District Council Headquarters site, Corks Lane, Hadleigh	To discuss options and recommendation, for the delivery vehicle for developing the former HQ Sites for housing	Frank Lawrenson	Jonathan Stephenson 01449 724704 Jonathan.stephenson@babberghmidsuffolk.gov.uk	N/A	No
CNL14	Council 18/19 December 2018	BMS Invest Half Year Performance and Risk Management	To provide an update across the Council's Investment Portfolio and Commercial Activities for the period of April 2018 to September 2018	Gerard Brewster Nick Ridley	Jonathan Stephenson 01449 724704 Jonathan.stephenson@babberghmidsuffolk.gov.uk	N/A	In Part. <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
CNL11	Council 18/19 December 2018	Gambling Act 2005 – Statement of Principles Statutory Three-Yearly Revision and Simultaneous Fee Review	To endorse the statutory revision and re-adoption of the Policy and Fees	Gerard Brewster Simon Barrett	Lee Carvell 01449 724685 lee.carvell@babberghmidsuffolk.gov.uk	N/A	No
CNL18	Council 19 December 2018	Stradbroke Neighbourhood Plan	To seek approval for the Stradbroke Neighbourhood Plan to proceed to a local referendum	Glen Horn	Robert Hobbs 01449 724812 robert.hobbs@babberghmidsuffolk.gov.uk	N/A	No
CAB57	Cabinet 7/10 January 2019	Draft Joint Medium term Financial Strategy and 2019/20 Budget	Endorse the draft Joint Medium Term Financial Strategy (MTFS) and Budget proposals, subject to further consideration at the February meeting for recommendation to Council.	John Whitehead John Ward	Melissa Evans 01473 296320 Melissa.evans@babberghmidsuffolk.gov.uk	Yes	No
CAB58	Cabinet 4/7 February 2019	Joint Medium Term Financial Strategy and 2019/20 Budget	To ensure that Members approve the budget proposals for 2019/20, Medium Term Financial Strategy and the Council Tax for 2019/20 recommending to Council.	John Whitehead John Ward	Melissa Evans 01473 296320 Melissa.evans@babberghmidsuffolk.gov.uk	Yes	No

CNL08	Council 5/8 February 2019	Joint Medium Term Financial Strategy and 2019/20 Budget	To approve the budget proposals for 2019/20, Medium Term Financial Strategy and the Council Tax for 2019/20.	John Whitehead John Ward	Melissa Evans 01473 296320 Melissa.evans@babergh midsuffolk.gov.uk	N/A	No
CAB40	Cabinet 4/7 February 2019	Environment Strategy	To adopt and agree	David Burn Tina Campbell	Chris Fry 01449 724805 Chris.fry@baberghmidsuff olk.gov.uk	No	No
CAB59	Cabinet 4/7 March 2019	General Fund Financial Monitoring 2018/19 – Quarter 3	To ensure that Members are kept informed of the current budgetary position for both General Fund Revenue and Capital.	John Whitehead John Ward	Melissa Evans 01473 296320 Melissa.evans@babergh midsuffolk.gov.uk	Yes	No
CAB75	Cabinet 4/7 March 2019	HRA Quarterly Monitoring – Quarter 3	To ensure that Members are kept informed of the current budgetary position for both HRA Revenue and Capital	Jill Wilshaw John Ward	Melissa Evans 01473 296320 Melissa.evans@babergh midsuffolk.gov.uk	Yes	No
CAB79	Cabinet 4/7 March 2019	Quarter 3 Performance Update	To seek agreement that the performance report and the performance outcome information adequately reflects the Councils performance	Suzie Morley Derek Davis	Karen Coll 01449 724566 Karen.coll@baberghmids uffolk.gov.uk	No	No

Key:

 Babergh District Council Only
  Mid Suffolk District Council Only
  Joint – Mid Suffolk and Babergh District Councils

If you have any queries regarding this Forward Plan, please contact Sophie Moy on 01449 724682 or Email: Sophie.moy@baberghmidsuffolk.gov.uk

If you wish to make any representations as to why you feel an item that is marked as an “exempt” or confidential item should instead be open to the public, please contact the Monitoring Officer on 01449 724694 or Email: emily.yule@baberghmidsuffolk.gov.uk. Any such representations must be received at least 10 working days before the expected date of the decision.

Arthur Charvonia - Chief Executive

Agenda Item 8

BABERGH DISTRICT COUNCIL

TO: Cabinet	REPORT NUMBER: BCa/18/39
FROM: Cabinet Member with responsibility for Finance	DATE OF MEETING: 11 October 2018
OFFICER: Katherine Steel, Assistant Director – Corporate Resources	KEY DECISION REF NO. CAB82

EARMARKING OF FUNDS FROM THE BUSINESS RATES RETENTION PILOT

1. PURPOSE OF REPORT

- 1.1 To outline the background and benefits resulting from the business rates retention pilot in Suffolk for 2018/19.
- 1.2 To seek agreement to the earmarking of the additional funds to specific projects as set out in Appendix A.

2. OPTIONS CONSIDERED

- 2.1 The options that have been considered are:
 - 2.1.1 **Option 1:** Earmarking of the funds as set out in this report.
 - 2.1.2 **Option 2:** Funds remain unearmarked within a reserve.
- 2.2 Both options above have been considered and the recommended option within this report is Option 1, to allocate funds to specific projects. The reason the other option has not been recommended is because a condition of the pilot status being awarded is that the additional retained money should be invested in further growth initiatives. Leaving the funds within a reserve will not achieve this key aim of the pilot.

3. RECOMMENDATIONS

- 3.1 That funds are earmarked to the schemes as detailed in Appendix A.
- 3.2 That delegation be given to the Strategic Director, in consultation with the Finance Cabinet Member and other relevant Cabinet Members and Suffolk County Council, to change the approved projects or identify new projects for earmarked funds to a limit of £20,000 per project.

REASON FOR DECISION

To enable the specific identified projects to be progressed and the conditions of the pilot status to be complied with.

4. KEY INFORMATION

- 4.1 The 8 local authorities in Suffolk collaborated in 2017 to submit a bid to become a pilot area for the retention of 100% business rates growth in 2018/19. The bid was successful, along with 9 other areas across the country, and has been in place since 1 April 2018. The pilot will run for 2018/19 only.
- 4.2 The pilot means that more of the business rates income collected across Suffolk will remain in the county rather than being passed to the Government for redistribution to other authorities. This is in addition to the money that has already been retained in Suffolk following a business rates pool being in place since 1 April 2013.
- 4.3 When the bid was submitted for pilot status it was estimated that an additional £10.5m would be retained across Suffolk, after ensuring that all the authorities would be no worse off than they would have been under the existing pool. Following submission of the annual estimate of business rates to be collected across Suffolk in January 2018, this figure rose to £11.2m.
- 4.4 The Suffolk Chief Officer Leadership Team (SCOLT) and Suffolk Public Sector Leaders (SPSL) considered and agreed the governance arrangements that were included in the bid as to how the money would be shared across the authorities in Suffolk. It was agreed that 50% would be allocated based on population and 50% on business rate levels. This resulted in an allocation of £1.095m for Babergh District Council based on the figures used for the bid to Government in 2017.
- 4.5 The additional money was all allocated to the district and borough councils across Suffolk, with no additional money being directly received by Suffolk County Council (SCC). Instead it was agreed that SCC would be consulted and sign-off the individual proposals as to how the money would be spent in the 7 district and borough councils.
- 4.6 One of the criteria set by the Government was that the additional monies retained should be invested in growth initiatives to continue to grow the business rates base within the area.
- 4.7 Officers considered what initiatives could be supported or further developed using the allocation of funds from the pilot or if there were other schemes / activities that could be brought forward that complied with the requirement to support growth initiatives.
- 4.8 Attached at Appendix A is the list of schemes that has been developed by officers to support growth initiatives and submitted to SCC for consideration and sign-off. Detailed pro-formas have been completed and shared with SCC. Cabinet is asked to approve that funds be earmarked to the schemes as identified in the appendix. Business cases will be submitted for approval as the schemes are developed. This report focusses on earmarking the funds in readiness for when the business cases are approved.
- 4.9 The additional money to be retained in Suffolk is based on the estimated collection of business rates in the current year. Actual collection may be higher or lower than the figure that was submitted in the bid. If it is higher, there will be additional money available for investment. In addition, if not all of the monies are spent on the schemes as outlined in Appendix A, there could be further sums available for new or existing projects.

Cabinet is asked to consider delegating authority to allocate any additional funds or funds to be reallocated to a maximum of £20,000 per project, to the Strategic Director, in consultation with the Finance Cabinet Member and other relevant Cabinet Members and SCC.

5. LINKS TO JOINT STRATEGIC PLAN

- 5.1 The schemes shown in Appendix A will contribute to the following key strategic priorities and outcomes:
 - 5.1.1 Engage with and support businesses to thrive.
 - 5.1.2 Further develop the local economy and market towns to thrive.
 - 5.1.3 Employment site allocations of the right type in the right place.
 - 5.1.4 Communities embrace new homes growth.
 - 5.1.5 Provide insights of growth benefits to communities.
 - 5.1.6 Property investment to generate income and regenerate local areas.
 - 5.1.7 Make best use of our existing housing assets.

6. FINANCIAL IMPLICATIONS

- 6.1 Being part of the pilot in 2018/19 enables greater retention of the business rates income collected in Suffolk for the benefit of the local area as outlined in paragraph 4.3. The money to be allocated and invested in Babergh is £1.095m.
- 6.2 The monies to be retained in the district will be placed into a separate earmarked reserve until required to be spent on the schemes shown in Appendix A.

7. LEGAL IMPLICATIONS

- 7.1 There are no direct legal implications associated with the recommendations in this report. Any legal implications resulting from the schemes shown in Appendix A will be considered as part of their development and implementation.

8. RISK MANAGEMENT

- 8.1 This report is most closely linked with the Council's Corporate / Significant Business Risks No. 2a - If we do not understand the needs and aspirations of our businesses we may not be able to focus our interventions and resources in a way which will provide the right support, No 2b - If we do not engage with the communities of Sudbury to develop a 'Vision' which is then supported by a programme of projects, activities and initiatives (including regeneration) which will deliver the 'Vision' we may not maximise the economic potential of our largest market towns and 2d - If we do not identify and provide the right amount of employment land and property in the right places our current businesses may not be able to remain in our districts and we may not attract new businesses. Key risks are set out below:

Risk Description	Likelihood	Impact	Mitigation Measures
If the business rates collected during 2018/19 is less than forecast, then there may be less than £1.095m available to invest in the schemes in Appendix A.	2 - Unlikely	3 – Bad / Serious	Regular monitoring of the business rates income collected across Suffolk to check whether £1.095m will be achieved. Use of additional Section 31 business rates grant received by the Council, from the pilot, to support the schemes if required.
If the funds are not allocated to the schemes shown in Appendix A, then implementation will either not happen or be delayed.	2 - Unlikely	3 – Bad / Serious	Earmarking of funds as recommended within the report.

9. CONSULTATIONS

- 9.1 Consultation has taken place with SCC for each of the schemes listed in Appendix A, as part of the agreed governance arrangements of the pilot.

10. EQUALITY ANALYSIS

- 10.1 The content of this report is such that there are no equality issues arising directly from this report and an Equality Impact Assessment (EIA) is not required.
- 10.2 For the schemes shown in Appendix A, any equality issues will be considered and addressed as part of their implementation.

11. ENVIRONMENTAL IMPLICATIONS

- 11.1 Any environmental issues and impact will be considered for the individual schemes shown in Appendix A.

12. APPENDICES

Title	Location
(a) Earmarking of Funds to Schemes	Attached

APPENDIX A

BABERGH EARMARKING OF FUNDS TO SCHEMES

	<u>Scheme Description</u>	£'000
1	Belle Vue, Hamilton Road and wider Sudbury Town Centre Development	500
2	Angel Court Housing Development	200
3	Delphi Site / Newton Road (Sudbury) / South Suffolk Business Area	200
4	Inclusive Growth Engagement Officer	60
5	Establishment of a Central Suffolk Chamber of Commerce	45
	Total	1,005

This page is intentionally left blank

Agenda Item 10

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank